

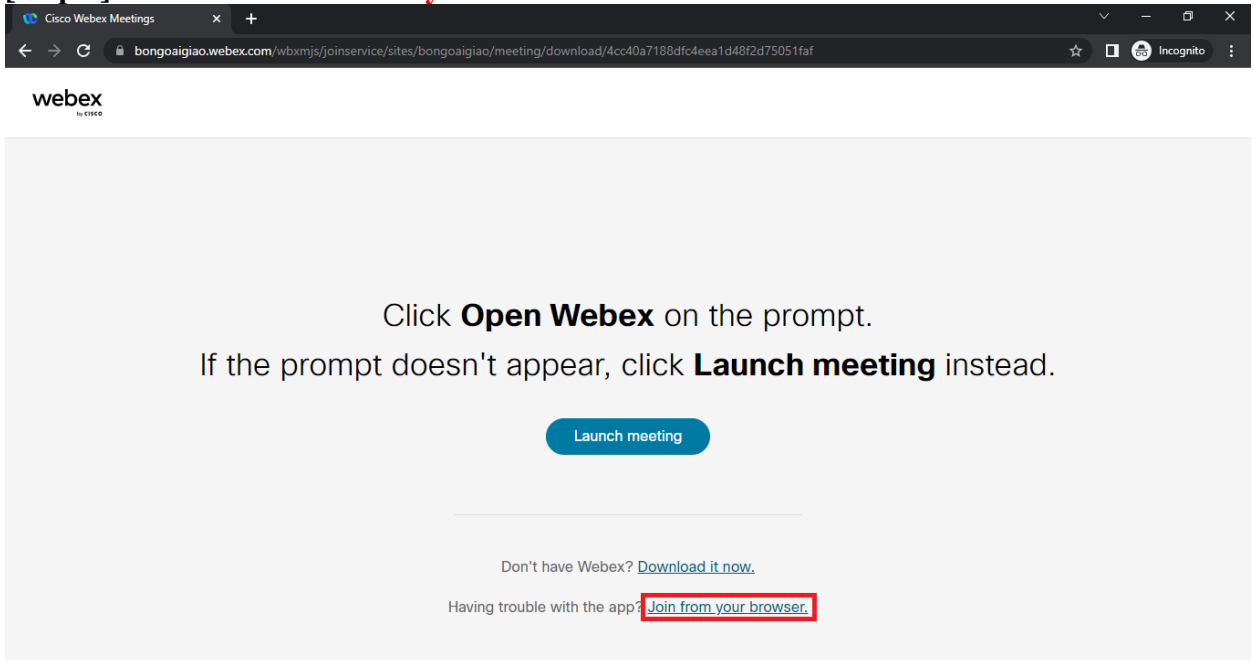
## TECHNICAL GUIDELINE FOR THE VIDEO CONFERENCE

### 1. Technical requirements

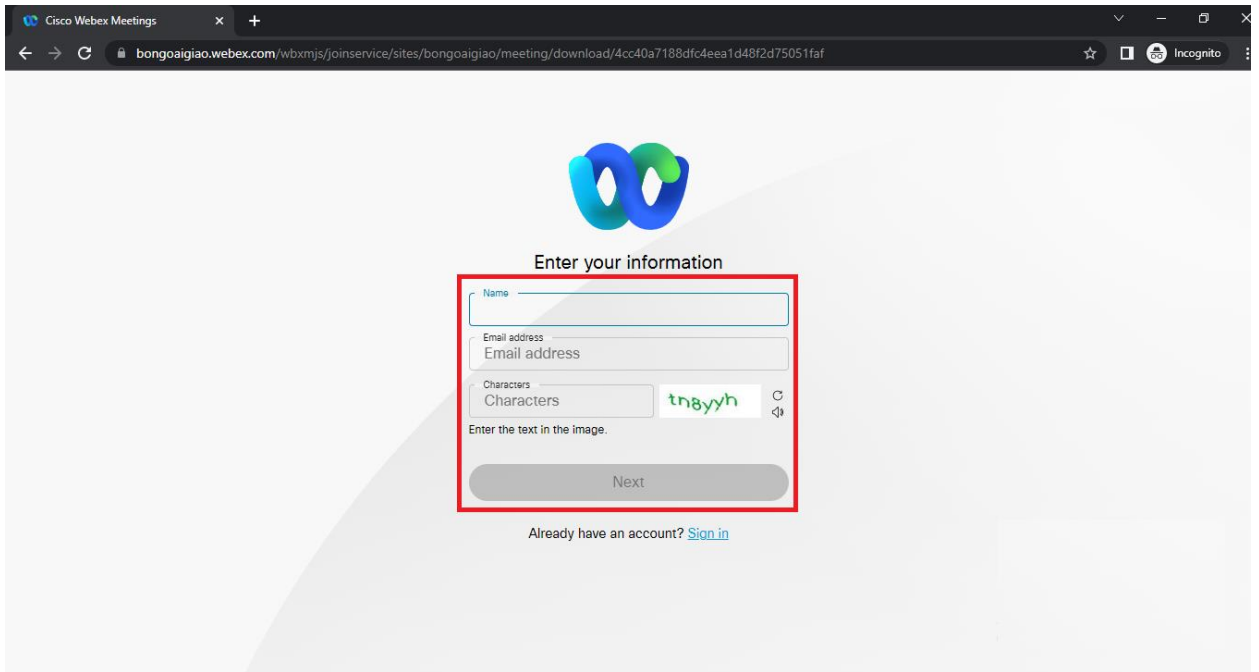
<b>Network</b>	Internet bandwidth: 6-8Mbps per video call Delay maximum: 120ms Highly recommend using cable connection
<b>Operation System</b>	Windows 10 ( <i>Recommended</i> ) MAC
<b>Hardware</b>	Intel Core i3 or higher 8GB RAM 256 MB RAM or higher of video memory ( <i>Recommend using dedicated graphic cards</i> ) Extended Cameras and Sound systems are highly recommend

### 2. Joining guides

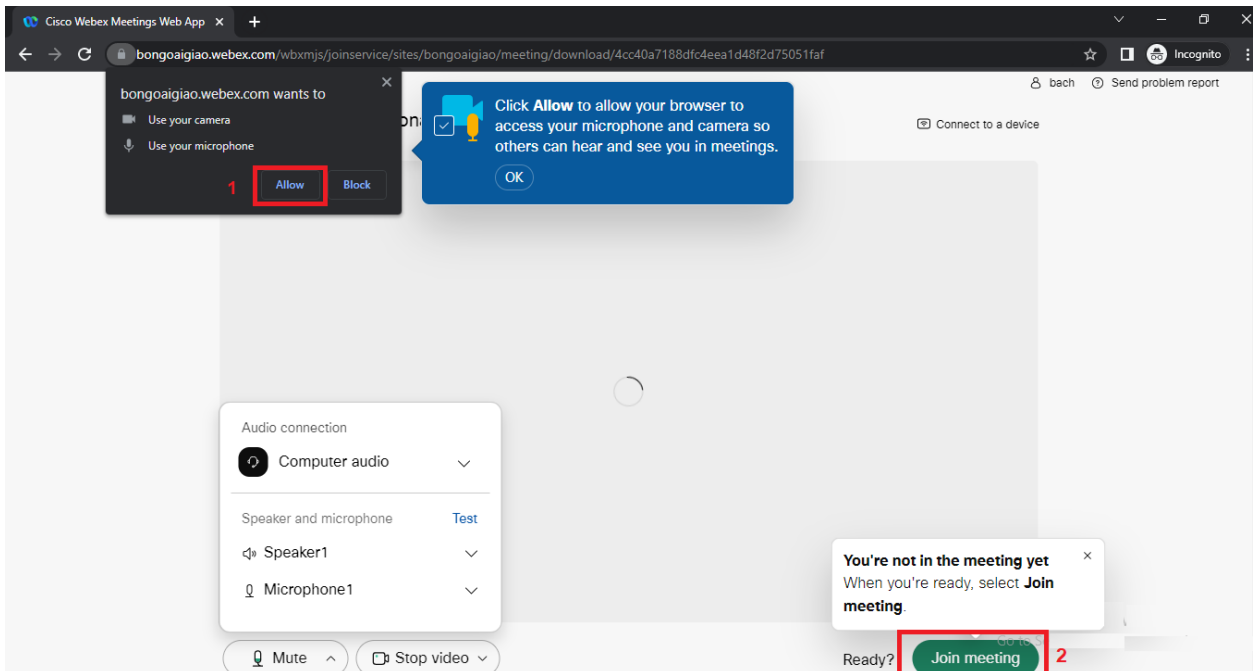
- [Step 1] Use a Video Conferencing Device with required devices such as a camera and microphone.
- [Step 2] Using Web Browser (*Recommend latest Chrome or Safari*) access the link:  
<https://bongoaigiao.webex.com/bongoaigiao-en/j.php?MTID=m4edd0313a45c94e79fc92ba721853eb1>
- [Step 3] Click on the **Join from your browser**



- [Step 4] Input the **Name, Email address and Characters** click **Next** (*name by business representative*)

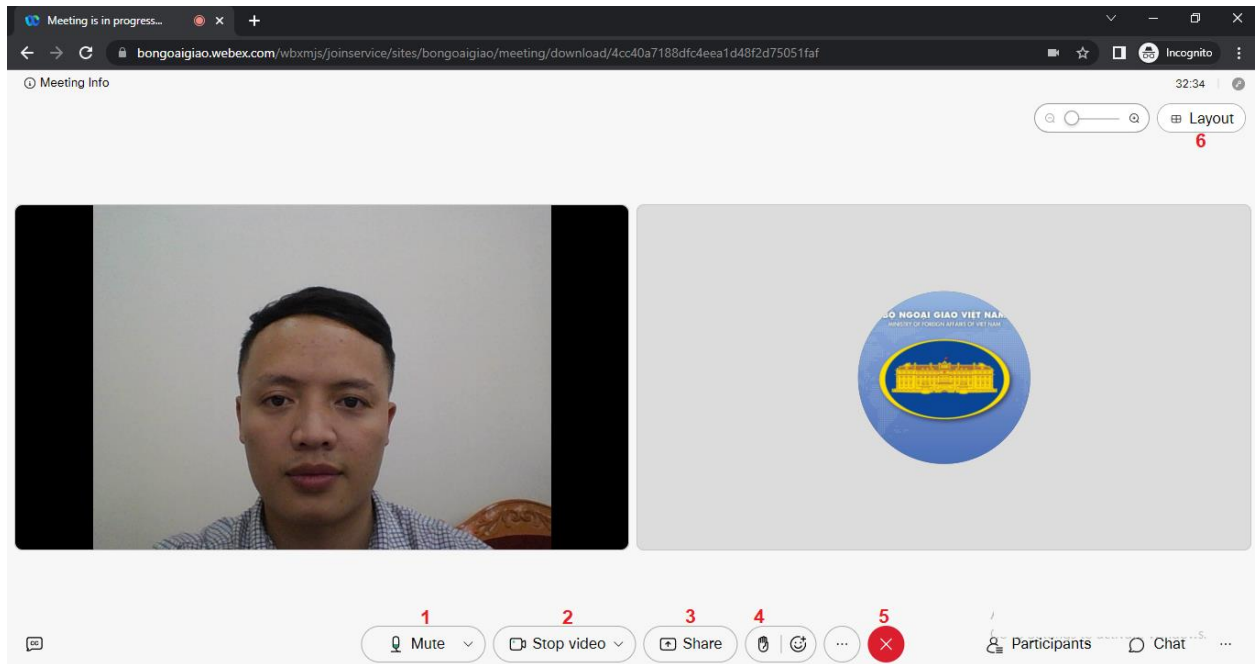


- [Step 5] After **Allow**, click on **Join meeting**



- **Note:**
  - o Allow the web to access your camera and microphone (**mandatory for send video and speak**)
  - o Turn off all other Video Conference Applications to avoid conflict

- **[Step 9]** Control the meeting



- **1:** Mute /Unmute Microphone
- **2:** Stop/Start Video camera
- **3:** Share content
- **4:** Raise Hand
- **5:** Leave Meeting
- **6:** Change the meeting layout