German Business Association

MEMBERSHIP APPLICATION

CORPORATE MEMBERSHIP

How to apply – please email us two documents: (1) this completed application form, and **(2)** a copy of your **Enterprise Registration Certificate (ERC)** – or Investment Registration Certificate, Representative Office or Branch licence – of the applying entity. Applications are submitted to the GBA Board once both documents have been received. Send to **mai@gba-vietnam.org**.

Please tick one applicable category. GBA membership always includes EuroCham Vietnam membership. Annual fees in VND, for the calendar year (1 January – 31 December).

Important: LE / SME is based on the parent company / group worldwide, not on the Vietnam entity alone. The final category is confirmed by GBA after reviewing the ERC.

Membership type	Category	Annual fee (VND)
Ordinary Corporate Member (OC) (voting right: 1 vote per company) Companies **with a legal presence in Vietnam** in a form permitted by Vietnamese law that are: a. established under German laws, or b. majority-owned subsidiaries of such companies, or c. companies with substantial ties to Germany.	**Large Enterprise (LE)** – the parent company / group meets at least one of: more than 500 employees in Vietnam; more than 1,000 employees globally; or own offices or subsidiaries in more than 5 countries (sales partners and distributors not included).	☐ **31,200,000**
	Small & Medium Enterprise (SME) – applicable only if none of the LE criteria are met.	☐ **15,400,000**
Associate Corporate Member (AC) (no voting right) 1. Companies **established under Vietnamese law**, or 2. **No legal presence in Vietnam** – companies that are: a. established under German laws, b. majority-owned subsidiaries of such companies, or c. companies with substantial ties to Germany and Vietnam.	**Large Enterprise (LE)** – the parent company / group meets at least one of: more than 500 employees in Vietnam; more than 1,000 employees globally; or own offices or subsidiaries in more than 5 countries (sales partners and distributors not included).	☐ **31,200,000**
	Small & Medium Enterprise (SME) – applicable only if none of the LE criteria are met.	☐ **15,400,000**

☐ **Multiple membership – 40% reduction on the GBA fee:** tick if your company already holds a valid EuroCham membership (directly or through a EuroCham-affiliated chamber/business association) at the time of application.

EuroCham membership through (if several, select one): Please select

Membership year and fees. Membership fees follow the calendar year (1 January – 31 December). Members approved in Q1 pay the full annual fee. From Q2, the first year's fee is calculated pro-rata from the month of Board approval until 31 December; for approvals from October onwards, the invoice covers the remaining months plus the following calendar year.

Renewal and resignation. Membership renews automatically each calendar year upon payment of the annual fee. Resignation must be notified in writing to the GBA office. Fees paid are non-refundable (GBA Statutes, Art. 7).

No VAT. As a foreign business association, GBA does not issue VAT invoices. Upon Board approval, GBA issues a debit note and, after payment, a payment receipt. Membership fees are recognised as a deductible expense (HCMC Tax Department confirmation available on request).

APPLICANT DETAILS

* *Required fields*

Company name (as on the ERC): *

Company nationality: Please select Establishment date (DD/MM/YYYY):

Business address: *

Postal address (if different):

Website: LinkedIn:

Business telephone: Company email:

ERC / licence number: * Province/city of registration:

Legal presence in Vietnam: * Please select

Offices in Vietnam: ☐ Ho Chi Minh City ☐ Hanoi ☐ Hai Phong ☐ Da Nang ☐ Dong Nai ☐ Bac Ninh ☐ Tay Ninh

Other provinces in Vietnam:

Employees in Vietnam: * Employees globally (group): *

Countries where the group has its own offices or subsidiaries: *

Parent company / main shareholder (name, country, % ownership):

German link (tick all that apply): ☐ German owner / investor (on ERC / IRC) ☐ German legal representative (on ERC)
☐ German General Director / senior management ☐ Group has a presence in Germany ☐ None

Billing information

Billing company: * Tax code:

Billing address:

Email for debit notes and receipts: *

How did you hear about GBA? *tick all that apply*

☐ GBA member referral ☐ Own research (web) ☐ AHK Vietnam ☐ Embassy / Consulate ☐ Other
☐ GBA event ☐ LinkedIn / social media ☐ EuroCham / chambers ☐ Media / press

Referred by (name, company): Other source:

ADMINISTRATIVE CONTACT

Person in charge of paperwork, payment, information updates and renewal.

Title: Select Full name: * Position:

Email: * Phone / mobile:

Postal address: Note (if any):

COMPANY REPRESENTATIVES

Up to four (4) representatives for LE and two (2) for SME. Each receives the digital GBA–EuroCham membership card and all invitations; work location helps us share local news and events. Changes can be made at any time by email to mai@gba-vietnam.org.

1st Representative – Nominated Representative *votes at the GBA AGM (Ordinary members only)*

Title: Select Full name: * Position:

Email: * Mobile: Nationality:

Work location (city/province):

2nd Representative

Title: Select Full name: Position:

Email: Mobile: Nationality:

Work location (city/province):

3rd Representative *LE only*

Title: Select Full name: Position:

Email: Mobile: Nationality:

Work location (city/province):

4th Representative *LE only*

Title: Select Full name: Position:

Email: Mobile: Nationality:

Work location (city/province):

Additional nominee *VND 5,000,000 per person per year*

Title: Select Full name: Position:

Email: Mobile: Nationality:

YOUR COMPANY AND ITS RELATION TO GERMANY

Relation to Germany (required) *for the GBA Board only – write "N/A" if not applicable*

German shareholders or management; German customers, suppliers or partners; other German-related activities (documents welcome).

Why would you like to join GBA?

Industry *tick your main industry (max. 2) – examples in grey*

- ☐ **Accounting, Audit & Tax** — Accounting, audit, tax advisory and tax agents
- ☐ **Agriculture & Aquaculture** — Crops and commodity trading, aquaculture and seafood, animal feed, agrochemicals
- ☐ **Architecture, Construction & Engineering** — Architecture and interior design, construction and EPC, building materials, engineering services
- ☐ **Consulting & Business Services** — Management and market-entry consulting, corporate services, BPO, facility management, translation
- ☐ **Education & Training** — International schools, universities, vocational and language training, professional training, EdTech
- ☐ **Energy, Utilities & Environment** — Renewable energy, power equipment, oil, gas and industrial gases, ESG services, waste, water
- ☐ **Financial Services & Insurance** — Banking, funds and private equity, M&A advisory, insurance, fintech, leasing
- ☐ **Food & Beverage** — Food production and ingredients, beer, wine and spirits, beverages and coffee, restaurants
- ☐ **Healthcare & Life Sciences** — Pharma, biotech, medical devices, hospitals and clinics, diagnostics, wellness, veterinary
- ☐ **HR & Personnel Services** — Recruitment and executive search, payroll and staffing, HR consulting, visas and work permits
- ☐ **Industrial Parks & Industrial Real Estate** — Industrial park development, ready-built factories and warehouses, economic zones
- ☐ **IT, Digital & Telecommunications** — IT services, ERP and software, data and AI, cybersecurity, web and apps, telecom
- ☐ **Legal Services** — Corporate law, disputes, intellectual property, compliance
- ☐ **Manufacturing & Industrial Technology** — Automotive, electronics, machinery, automation, components, chemicals, metals, plastics, packaging, textiles, furniture
- ☐ **Media, Marketing & Events** — Advertising, marketing and PR, events and trade fairs, media and printing, entertainment and sports
- ☐ **NGOs, Associations & Development** — Business associations, development agencies, foundations, social enterprises
- ☐ **Real Estate & Property** — Real estate development, agency and leasing, property management, serviced offices
- ☐ **Retail & Consumer Goods** — Fashion, luxury, cosmetics, household goods and appliances, home décor, consumer electronics
- ☐ **Testing, Inspection, Certification & R&D** — Testing, inspection and certification, R&D, test and measurement instruments
- ☐ **Tourism & Hospitality** — Hotels and resorts, serviced apartments, travel agencies, leisure and attractions
- ☐ **Trading & Distribution** — Industrial distributors, importers and exporters, FMCG distribution, sourcing offices, car dealerships
- ☐ **Transport & Logistics** — Freight forwarding, shipping and ports, airlines, road and rail, express, warehousing, customs, relocation
- ☐ **Others (please specify below)**

Main products / services in Vietnam: *

Others (please specify):

GETTING TO KNOW YOU (OPTIONAL – TICK ALL THAT APPLY)

Interested in:

- ☐ Networking events
- ☐ Advocacy & government dialogue
- ☐ Sponsoring & visibility
- ☐ GBA Konnects (jobs, offers)
- ☐ EuroCham sector committees
- ☐ Sharing expertise (M4M speaker)
- ☐ Hosting a company / site visit
- ☐ Community & social events

Events you would like to join:

- ☐ Business networking (e.g. Monthly Business Meetings, DeutschenTreff)
- ☐ Social & sports events (e.g. Football Tournament, Christmas Dinners)
- ☐ Workshops & seminars (e.g. M4M, business forums)
- ☐ EuroCham events & sector committees
- ☐ Signature events (e.g. GBA Oktoberfest, Gala Dinner & Business Awards)
- ☐ Events outside HCMC (Hanoi, Da Nang, Hai Phong)

Other events / topics you would like to see:

Business connections you are looking for:

- ☐ Customers / buyers
- ☐ Distributors / sales partners
- ☐ Service providers (legal, tax, HR...)
- ☐ Authorities & industrial parks
- ☐ Suppliers / manufacturers
- ☐ Investors / M&A partners
- ☐ Talent / recruitment
- ☐ German / EU market access

Your customers: Please select

Main market focus: Please select

How actively do you plan to take part? Please select

Previously a GBA member? Please select

Main goal for joining GBA: Please select

Biggest business challenge in Vietnam: Please select

MEMBER DIRECTORY PROFILE

This page becomes your profile in the online GBA–EuroCham Member Directory (GBA website and Glue Up app) and our "Welcome New Members" news – **digital only, no printed directory**. Grey fields fill in automatically from the previous pages. **Click a box to upload the logo or a photo** (Adobe Acrobat Reader); if your PDF viewer does not support this, simply attach the files to your email.

Click to add
logo – PNG / JPG, max. 2 MB

Company name:	
Address:	
Phone:	
Email:	
Website:	
LinkedIn:	

Second office in Vietnam *if applicable*

Address:

Phone: Email:

Company representatives *photos for the membership card and directory – JPG / PNG, portrait format*

1st Representative	2nd Representative	3rd Representative	4th Representative
Click to add photo, max. 1 MB	Click to add photo, max. 1 MB	Click to add photo, max. 1 MB	Click to add photo, max. 1 MB

Company profile (max. 350 words) *about your company, products and services – shown in the directory*

Attached to our email: ☐ Copy of ERC / IRC / licence (required) ☐ Logo and representatives' photos, if not uploaded on page 4 (optional)

PERSONAL DATA PROTECTION – NOTICE & CONSENT

In line with Vietnam's Law on Personal Data Protection (No. 91/2025/QH15) and Decree 356/2025/ND-CP, please read the notice below and tick the consents that apply.

What we process: names, titles, job positions, nationality, work location, business email and phone numbers of the representatives and contact persons named in this form; portrait photos you send us; photos and videos taken at GBA events; event attendance and membership records.

Why: to assess this application and manage the membership, invoices and receipts; send invitations, newsletters and member updates; issue digital membership cards and Glue Up access; organise events and the AGM; and run member surveys and advocacy work.

Shared with: EuroCham Vietnam (as part of the dual GBA–EuroCham membership) and service providers acting on GBA's behalf, such as our membership platform (Glue Up) and IT/email providers, which may store data outside Vietnam. GBA does not sell personal data.

Your rights: you may request access, correction or deletion of personal data, or withdraw a consent, at any time by email to mai@gba-vietnam.org. Full details: GBA Privacy Policy.

☐ **Required:** On behalf of the company, I confirm that the representatives and contact persons named in this form have been informed of this notice and agree that GBA and EuroCham Vietnam process their personal data for the purposes above.

Optional – please tick what you agree to:

- ☐ Show our company profile and representatives' names, job titles and portrait photos in the online GBA–EuroCham member directory.
- ☐ Show our representatives' business email and phone number to other members in the online member directory.
- ☐ Use photos and videos of our representatives taken at GBA events on GBA's website, newsletters and social media.

MEMBERSHIP AGREEMENT & SIGNATURE

By signing this form, the company applies for GBA–EuroCham membership and agrees to abide by the GBA Statutes and the regulations of GBA and EuroCham Vietnam, as amended from time to time. The signatory confirms that the information provided is correct.

Full name: * _____ Position: * _____

Date (DD/MM/YYYY): * _____

Signature / company seal: _____

Electronic signatures are accepted. A typed name is fine if the form is returned from the applicant's business email.

GBA OFFICE USE ONLY

☐ Application complete	☐ OC / AC: _____	☐ Board approval date: _____
☐ ERC received & checked	☐ LE / SME / Mini: _____	☐ Debit note sent
☐ Consent received	☐ Caretaker: _____	☐ Welcome email sent